

## **WEDDING**SERVICES

Congratulations on your engagement! Let our team handle all of the details for the big day, so that you are free to enjoy the moment with friends and loved ones. Our customizable packages are flexible to fit any budget. Our services span from day or month of logistics, up to a full year service package.

## **PACKAGE** SERVICES AVAILABLE

- Face-To-Face Meetings
  In person or video conference calls
- · Scheduled Phone & Email Consultations
- · Setup Décor
- · Manage Full Event Timeline
- Monitor All Vendors From Check-In To Check-Out
- Distribute Vendor Payments & Gratuities
- Guide The Newlyweds Through Their Reception
- · Return Personal Décor & Gifts At The End Of The Evening

- Ceremony Coordination
   Ceremony decor setup
- · Ceremony Rehearsal Coordination
- · Rehearsal Dinner Coordination
- Engagement Party Coordination
- · Engagement Photo Coordination
- Wedding Shower Coordination
- Post-Wedding Brunch Coordination
- Manage Wedding Invitations

- Hospitality Bags
- Dress Fittings
- Vendor Coordination
- Event Design
- Develop Floor Plans
- Budget Development & Tracking
- Venue Selection
- Out of Town Guest Accommodations